



## APPLICATION

### U.S. – CENTRAL ASIA EDUCATION FOUNDATION The Enterprise Student Fellowship Program **ACADEMIC YEAR 2009-2010**

The Enterprise Student Fellowship Program is an academic scholarship program of the U.S.- Central Asia Education Foundation (the Foundation) that is administered by the American Councils for International Education (American Councils).

Through this program, the Foundation seeks to provide affordable access to Western business know-how and practices at selected institutions of higher learning in Central Asia that have adopted Western curricula and teaching methods by providing scholarships (Enterprise Student Fellowships) to qualified students that due to low family income may otherwise not be able to obtain an undergraduate university degree in business administration or, in a limited number of circumstances, in economics.

ALL APPLICATION MATERIALS ARE AVAILABLE ONLINE AT:

**[WWW.US-CAEF.AMERICANCOUNCILSNETWORK.ORG](http://WWW.US-CAEF.AMERICANCOUNCILSNETWORK.ORG)**

**Or Contact us at:**

<b>Kazakhstan</b>	<b>Kyrgyzstan</b>	<b>Tajikistan</b>	<b>Turkmenistan</b>
Seifullin, 531 Office 604 Almaty, Kazakhstan 050000	Tynystanova 98 Bishkek, Kyrgyzstan 720000	86 Tolstoy Street Dushanbe, Tajikistan 734003	Gerogly 48a Ashgabat, Turkmenistan 744036
727 272 08 03 727 272 09 04	996 312 66 48 38 996 312 66 62 21	99 237 221 1795 99 237 221 2103 99 237 224 1457	993 12 33 06 96 993 12 33 10 21 993 12 33 10 16
uscaef@americancouncils- kz.com	uscaef@accels.elcat.kg	uscaef@americancouncils.tj	taspashgabat@mail.ru

**APPLICATION DEADLINE – FEBRUARY 16, 2009**



U.S. – CENTRAL ASIA EDUCATION FOUNDATION  
ENTERPRISE UNDERGRADUATE BUSINESS FELLOWSHIP  
**ACADEMIC YEAR 2009- 2010**

**Program Description**

The Enterprise Student Fellowship program provides financial need-based scholarships to academically qualified students of Central Asia for undergraduate level studies in business administration, at the American University of Central Asia and the Kazakhstan Institute of Management, Economics, and Strategic Research and in economics (in a limited number of cases) at the American University of Central Asia.

Enterprise Student Fellowships for students commencing their studies in academic year 2009-2010 include full tuition and varying levels of support for living and travel expenses. Fellowships are awarded for the full four-year term of undergraduate study, but are subject to annual renewal based on academic performance and other conditions.

Applicants for an Enterprise Student Fellowship must meet all entry requirements for the university they wish to attend, and be accepted as a full-time student prior to being awarded an Enterprise Student Fellowship.

**Eligibility Requirements**

The Enterprise Student Fellowship does not discriminate on the basis of race, color, sex, religion, national and ethnic origin, or disability. Persons with disabilities are strongly encouraged to apply. Competition is financial need-based with a strong merit-based component and open to anyone who is:

- A citizen of, with permanent residency in Kazakhstan, Kyrgyzstan, Tajikistan, Turkmenistan or Uzbekistan
- Proficient in spoken and written English at the time of application.
- Able to demonstrate academic excellence, financial need, and professional aptitude and leadership potential in the field of business.
- Able to begin the academic program at the start of the 2009-2010 academic year established by the university.
- Able to receive and maintain all necessary immigration documentation.
- Committed to returning to (or remaining in) their home country after completion of the program, to contribute to its business community and economic growth.

Individuals in the following circumstances are NOT eligible:

- U.S. citizens and permanent residents of the United States, or citizens and permanent residents of countries other than the 5 participating countries.
- Spouses of U.S. citizens and permanent residents of the United States, or spouses of citizens of countries other than the 5 participating countries.
- Individuals currently participating in academic, training or research programs outside the five participating countries.
- Individuals currently residing or working outside the 5 participating countries.
- Employees officers, or directors of the U.S. – Central Asia Education Foundation, or American Councils for International Education: ACTR/ACCELS, their spouse, children, sibling, parent (and in-law), grandparent (and in-law), or grandchild, or a person in a committed relationship with a director, officer or employee.

**Note to applicants from Turkmenistan:** Eligibility requirements for AUCA and KIMEP are changing to comply with new legislation. Please contact the universities directly to confirm your eligibility for admission.

**2009 US-CAEF Participant Application**

**University Options**

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Please list your university selection in order of preference from the following:

- American University of Central Asia (AUCA) - Bishkek, Kyrgyzstan
- Kazakhstan Institute of Management, Economics and Strategic Research (KIMEP) - Almaty Kazakhstan.

If you are applying for a scholarship for economics, such scholarships are available only at AUCA.

Preference 1: \_\_\_\_\_  
Preference 2: \_\_\_\_\_

**Personal Information**

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*Please type or print neatly in English*

Applicant Name:

\_\_\_\_\_

First name

Patronymic (Middle Name)

Last (Family) Name

**Home Address**

Street Address: \_\_\_\_\_

Building: \_\_\_\_\_ Apartment: \_\_\_\_\_

City: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Personal Email: \_\_\_\_\_

**Biographical Information**

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Date of Birth: \_\_\_\_\_  
mm                      dd                      yyyy

Gender:             Male         Female

Marital Status:     Married     Single     Divorced     Widowed

Children:             Yes         No

If yes, please enter their name(s) and age(s)  
\_\_\_\_\_

Country of Citizenship: \_\_\_\_\_

City of Birth: \_\_\_\_\_ Country of Birth: \_\_\_\_\_

Do you have a disability?     Yes     No    If yes, describe: \_\_\_\_\_

**Field/Specialization**

You must indicate the field of study you intend to pursue. **NOTE: Strong preference will be given to those applying in the field of Business and scholarships for studies in Economics are available only at AUCA.**

**Field of Study / Specialization: (Select ONLY one)**

- Business Administration
- Economics

In what professional sphere do you hope to work after graduating?

- Finance and Accounting
- Applied Economics
- Operations and Supply Chain Management
- Investment and Banking
- General Management
- Human Resource Management
- International Business
- Marketing
- Information Systems/Technology Management
- Other (Please describe) \_\_\_\_\_

**Educational Information**

**Most Recent Institution (Secondary School, Institute, University, etc.)**

Name of institution: \_\_\_\_\_  
 Major (if currently a university student): \_\_\_\_\_  
 Start Date: \_\_\_\_\_  
 End Date: \_\_\_\_\_  
 Degree or Diploma: \_\_\_\_\_  
 Date Diploma Received or Expected: \_\_\_\_\_

**Second Most Recent Institution**

Name of institution: \_\_\_\_\_  
 Major (if currently a university student): \_\_\_\_\_  
 Start Date: \_\_\_\_\_  
 End Date: \_\_\_\_\_  
 Degree or Diploma: \_\_\_\_\_  
 Date Diploma Received or Expected: \_\_\_\_\_

**Secondary School Transcripts**

**If you are currently in your last year of high school, please list your current subjects and grades followed by last year's subjects and grades. This form must be signed and stamped by your school's director or deputy director. If you have finished high school, please attach to your application official transcripts from all educational institutions you have attended.**

Academic Year	Subject Name	Grade



**Academic Achievements/Accomplishments**

Please list, provide a date, and describe any awards or honors you have received.

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**Non-Academic Achievements**

Please indicate any awards or accomplishments outside of the classroom. (For example, a civic award given to you by the mayor).

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**Extracurricular Activities**

Please list your extracurricular activities and indicate how many hours per week on average that you devote to the activity.

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**International Experience**

Enter any international educational experience starting with the most recent. Please do not list any locations visited for tourism.

Location: \_\_\_\_\_

Date Started: \_\_\_\_\_  
mm                      dd                      yyyy

Date Ended: \_\_\_\_\_  
mm                      dd                      yyyy

Purpose: \_\_\_\_\_

**Second most recent international educational experience**

Location: \_\_\_\_\_

Date Started: \_\_\_\_\_  
mm                      dd                      yyyy

Date Ended: \_\_\_\_\_  
mm                      dd                      yyyy

Purpose: \_\_\_\_\_

**Passport Information**

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Do you have an internationally recognized passport?  Yes  No

Full Name: \_\_\_\_\_  
(spell your name exactly as it is in your passport)

Expiration Date: \_\_\_\_\_  
mm dd yyyy

Passport Number: \_\_\_\_\_

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**Language Ability**

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**Native Language:** \_\_\_\_\_

**English Language**

Speaking  Poor  Fair  Good  Excellent  
Reading  Poor  Fair  Good  Excellent  
Writing  Poor  Fair  Good  Excellent

**Other Language 1**

Language Name: \_\_\_\_\_

Speaking  Poor  Fair  Good  Excellent  
Reading  Poor  Fair  Good  Excellent  
Writing  Poor  Fair  Good  Excellent

**Other Language 2**

Language Name: \_\_\_\_\_

Speaking  Poor  Fair  Good  Excellent  
Reading  Poor  Fair  Good  Excellent  
Writing  Poor  Fair  Good  Excellent

**Standardized Tests**

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**Have you taken an Official TOEFL?**  Yes  No

Test Date: \_\_\_\_\_  
mm dd yyyy

Test City: \_\_\_\_\_

Total Score: \_\_\_\_\_

Essay Rating: \_\_\_\_\_

**Have you taken an Institutional TOEFL?**  Yes  No

Test Date: \_\_\_\_\_  
mm dd yyyy

Test City: \_\_\_\_\_

Total Score: \_\_\_\_\_

**Essays - IMPORTANT: Both essays are required.**

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*Please write two essays addressing the following topics. Essays should be typed in 12 point font, single spaced or may be handwritten neatly. Each essay should be between 400-600 words.*

**General Essay**

Write a clear and detailed essay explaining your reasons for applying to this program. Explain how your background, education, and employment have prepared you to study at one of the participating universities. Describe your specific area of interest within your field of study. Explain what you hope to accomplish during your study and how this experience will help you achieve your professional and personal goals, including the type of work or position you would like to have after completing the program. How will this contribute to the development of your home country and the Central Asian region?

Attach the essay on a separate sheet of paper labeled as 'General Essay.'

**Financial Aid Statement**

Scholarships will be awarded to those candidates with clear and demonstrable financial need. Please write a clear and detailed description of your current financial status and why you believe you financially qualify for an Enterprise Student Fellowship. Please label the description "Financial Statement" and attach it to this application.

**Letter of Recommendation 1**

*To be completed by a teacher, school director, or other individual who is familiar with the applicant. NOT to be completed by someone who is related to the applicant.*

**Information about applicant**

First name \_\_\_\_\_ Middle Name \_\_\_\_\_ Last (Family) Name \_\_\_\_\_

Field of Study: \_\_\_\_\_

In what capacity, and for how long, have you known the applicant?

*Please evaluate the applicant in the following categories (check the appropriate boxes).*

	Excellent	Good	Fair	Poor	Unable to Judge
Ability to adapt to new situations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to interact with others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responsibility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Academic Performance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Intellectual Curiosity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motivation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please list the courses you have taught the applicant, if applicable:

Course	Year	Applicant's Grade

Please cite a concrete example of a specific accomplishment the applicant has made in school or extracurricular activities.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Letter of Recommendation 1 continued**

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Please describe this applicant's potential for leadership or success in the field of Business (or Economics if the applicant is applying for a scholarship for the study of Economics).

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How has the applicant's background prepared him/her for study in the selected academic discipline?

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Name and Title (please print):

\_\_\_\_\_

Place of Employment or Academic Affiliation:

\_\_\_\_\_

Address (Street)

\_\_\_\_\_

Building: \_\_\_\_\_ House: \_\_\_\_\_ Apt: \_\_\_\_\_

City/Region: \_\_\_\_\_ Country: \_\_\_\_\_ Index: \_\_\_\_\_

Work Telephone): \_\_\_\_\_

Email Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Translator's Statement**

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*This section must be filled out by the translator if the original recommendation is not in English.*

**I hereby certify that the above English translation is a true and accurate rendering of the original text.**

\_\_\_\_\_

First name

Middle Name

Last (Family) Name

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Letter of Recommendation 2**

*To be completed by a teacher, school director, or other individual who is familiar with the applicant. NOT to be completed by someone who is related to the applicant.*

**Information about applicant**

First name \_\_\_\_\_ Middle Name \_\_\_\_\_ Last (Family) Name \_\_\_\_\_  
 Field of Study: \_\_\_\_\_

In what capacity, and for how long, have you known the applicant?

*Please evaluate the applicant in the following categories (check the appropriate boxes).*

	Excellent	Good	Fair	Poor	Unable to Judge
Ability to adapt to new situations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to interact with others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responsibility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Academic Performance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Intellectual Curiosity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motivation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please list the courses you have taught the applicant, if applicable:

Course	Year	Applicant's Grade

Please cite a concrete example of a specific accomplishment the applicant has made in school or extracurricular activities.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Letter of Recommendation 2 continued**

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Please describe this applicant's potential for leadership or success in the field of Business (or Economics if the applicant is applying for a scholarship for the study of Economics).

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How has the applicant's background prepared him/her for study in the selected academic discipline?

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Name and Title (please print): \_\_\_\_\_  
Place of Employment or Academic Affiliation: \_\_\_\_\_  
Address (Street) \_\_\_\_\_  
Building: \_\_\_\_\_ House: \_\_\_\_\_ Apt: \_\_\_\_\_  
City/Region: \_\_\_\_\_ Country: \_\_\_\_\_ Index: \_\_\_\_\_  
Work Telephone): \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Translator's Statement**

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*This section must be filled out by the translator if the original recommendation is not in English.*

**I hereby certify that the above English translation is a true and accurate rendering of the original text.**

\_\_\_\_\_  
First name Middle Name Last (Family) Name  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**Financial Information**

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*When applicable, please attach stamped, notarized copies of the required financial documents to your application packet. You do not need to translate these documents into English.*

**Please list the immediate family members currently living with you. Please include any other relatives or nonrelatives who live with you or are supported by your family (e.g., older brother at university).**

Name: _____	Age: _____	Profession: _____
Name: _____	Age: _____	Profession: _____
Name: _____	Age: _____	Profession: _____
Name: _____	Age: _____	Profession: _____
Name: _____	Age: _____	Profession: _____
Name: _____	Age: _____	Profession: _____

**Family Status**

Are your parents divorced/separated?  Yes  No

Is your mother or father deceased?  Mother deceased  Father deceased

Do you have a physically or mentally disabled family member?  Yes  No

If yes, please attach a certificate attesting to the medical condition.

**Employment**

Is either of your parents/guardians unemployed?  Yes (father)  Yes (mother)

If yes, please submit documentation certifying this status.

Are you currently employed?  Yes  No

If yes, please indicate your monthly salary (in USD): \_\_\_\_\_

Is your mother currently employed?  Yes  No

If yes, please indicate her monthly salary (in USD): \_\_\_\_\_

Is your father currently employed?  Yes  No

If yes, please indicate his monthly salary (in USD): \_\_\_\_\_

Do any other family members contribute to your monthly household income?  Yes  No

If yes, please indicate the amount of their contribution (in USD): \_\_\_\_\_

Overall, how much do you estimate your family will be able to contribute each month toward your studies? \_\_\_\_\_

*If you answered yes to any of the questions regarding employment, please include documents from the accounting department of the place of employment verifying the monthly salary over the a period of one year up to the present time, including the amount of pension deductions. If you are unable to obtain this document (for example, if you are self-employed, please include a signed letter explaining why you are unable to submit official documentation and indicate the monthly income.*

**Housing & Property**

Do your parents own a house/apartment (circle one)?

Yes     No

If yes, please indicate the estimated market value of the house/apartment:

\_\_\_\_\_

Did your family take a mortgage loan from a bank to purchase your home?

Yes     No

If yes, please indicate the amount in USD of the monthly payment:

\_\_\_\_\_

Do your parents live in a government-provided house/apartment?

Yes     No

Does your family own a car?

Yes     No

If yes, please indicate the make/model of the car, year, and estimated market value (in USD):

\_\_\_\_\_

**IMPORTANT:** Please sign and submit the original and one photocopy of your application AND all supporting documents to the American Councils office in your home country by 5:00PM, February 16, 2009. Please also attach the items listed below to your application. Incomplete applications will not be considered.

- A photocopy of the photo page of your passport.
- One passport-size photo.
- Contact information for one person not related to you who can act to confirm your financial status. Include this person's name, title, telephone number, email and his/her relationship to you on a sheet of paper titled "Personal Financial Reference".

**Recruitment Information**

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Provide information about how you heard about the US-CAEF program  
*Please indicate how you learned about the program (check all responses that apply). This information will not be used in the evaluation of your application and will not appear when you print your application. It will help the program administrators plan the advertising and recruiting campaign for next year.*

American Councils Office:	<input type="checkbox"/>	
U.S. Embassy:	<input type="checkbox"/>	
American Corner:	<input type="checkbox"/>	
US Educational Advising Center:	<input type="checkbox"/>	
Your Workplace:	<input type="checkbox"/>	
Your School:	<input type="checkbox"/>	
Presentation or Event by American Councils or the Foundation:	<input type="checkbox"/>	
How did you learn about the event?		_____
Friend:	<input type="checkbox"/>	
Colleague:	<input type="checkbox"/>	
Newspaper/Journal:	<input type="checkbox"/>	
Name, Date		_____
Television:	<input type="checkbox"/>	
Station, Date		_____
Radio:	<input type="checkbox"/>	
Station Name		_____
Internet:	<input type="checkbox"/>	
Site Address:		_____
Other:	<input type="checkbox"/>	
Please Describe		_____

I certify that the information given in this application is complete and accurate to the best of my knowledge. The US-CAEF reserves the right to verify all of the information indicated in this application. In the event that there is a discrepancy, or information is found to be false, the application will be declared invalid and the application ineligible. Please sign below.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_